



Massachusetts School Building Authority

Deborah B. Goldberg
Chair, State Treasurer

James A. MacDonald
Chief Executive Officer

Mary L. Pichetti
Executive Director / Deputy CEO

December 13, 2024

Ms. Maureen Lynch, Superintendent
Whittier Regional Vocational Technical School District
Superintendent's Office
115 Amesbury Line Road
Haverhill, MA 01830

Re: Whittier Regional Vocational Technical School District, Whittier Regional Vocational Technical High School

Dear Superintendent Lynch:

I am pleased to report that the Massachusetts School Building Authority (the "MSBA") Board of Directors has voted to invite the Statement of Interest (the "SOI") for the Whittier Regional Vocational Technical High School, serving grades 9-12, in the Whittier Regional Vocational Technical School District (the "District") into the MSBA's Eligibility Period.

The 270-day Eligibility Period formalizes and streamlines the beginning of the MSBA's grant approval process and benefits the District by providing a definitive schedule for the completion of preliminary requirements, assisting with the determination of financial and community readiness, and identifying needs for planning and budgeting. Successful completion of all activities in the Eligibility Period will allow the District to be eligible for an MSBA invitation to Feasibility Study.

Invitation into the Eligibility Period is *not* an invitation to Feasibility Study. Moving forward in the MSBA's process requires collaboration with the MSBA, and an invitation to Feasibility Study will require a further vote of the MSBA Board of Directors. Communities that "get ahead" of the MSBA without MSBA approval will not be eligible for grant funding. Additionally, the District's vote by the Board of Directors approving of a potential invitation to Project Scope and Budget will be no sooner than July 1, 2027. To qualify for any funding from the MSBA, local communities must follow the MSBA's statute and regulations, which require MSBA partnership and approval at each step of the process.

Please note, the MSBA and the District previously collaborated to conduct a Feasibility Study to address issues identified in the Statement of Interest submitted by the District for a project involving the Whittier Regional Vocational Technical High School, and pursuant to the Feasibility Study Agreement dated July 21, 2021, the District was reimbursed by the MSBA for the MSBA's share of approved, eligible costs. Therefore, the District is not eligible to request reimbursement for any costs related to or incurred in connection with a Feasibility Study resulting from this invitation for the Whittier Regional Vocational Technical High School.

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Whittier Regional Vocational Technical High School Eligibility Period Board Action Letter

The District's Eligibility Period is scheduled to commence on Friday, August 1, 2025, and conclude on Tuesday, April 28, 2026. In order to proceed into Eligibility Period on August 1, 2025, the District must provide the following information to the MSBA prior to July 1, 2025.

A letter signed by the local chief executive officer of each member community of the Regional School District evidencing that each of the eleven-member communities are prepared to:

- Amend, as may be needed, the existing Vocational Regional School District Agreement;
- Support the District during the feasibility study phase to examine both the existing site of the Whittier Regional Vocational Technical High School and the possible relocation of the Whittier Regional Vocational Technical High School to the Haverhill campus of Northern Essex Community College, as described in the SOI; and
- Proceed with the understanding that a Feasibility Study conducted in connection with this Eligibility Period invitation will not be eligible for MSBA reimbursement and that 100% of the cost of such Feasibility Study will be borne by the District.

If the District is unable to provide the requested letter by July 1, 2025, the District will not be eligible to commence the Eligibility Period and will be asked to execute and submit a Declaration of Removal of a Statement of Interest form by August 1, 2025. This would serve as confirmation of the District's decision to remove the Statement of Interest for the Whittier Regional Vocational Technical High School from the MSBA's Eligibility Period. The MSBA would then include the recommendation to remove the Statement of Interest for the Whittier Regional Vocational Technical High School from the Eligibility Period at the August 27, 2025 meeting of the MSBA's Board of Directors.

In addition, the District must complete the Eligibility Period requirements in accordance with the schedule on page five of this letter. In advance of completing the first listed item, the Initial Compliance Certification, the District must satisfy the requirements to submit a letter as described above. Provided the letter is submitted to the MSBA by the deadline, the Initial Compliance Certification will be sent to the District electronically two weeks prior to the District's commencement date, on Friday, July 18, 2025.

Furthermore, in order to complete the Eligibility Period requirements, the District must provide the following with each identified deliverable, which deliverables are also listed with the schedule on page five:

- School Building Committee – The District must provide a letter signed by the chief executive officer of each member community of the Regional School District evidencing each of the eleven-member communities support their community representation on the School Building Committee. This must be provided with the School Building Committee deliverable that is due by September 30, 2025.
- Educational Profile Questionnaire – The District must complete the ongoing study guided by the Northern Essex Community College's and District's joint engagement with the University of Massachusetts Donahue Institute and make the results of the study available in time to fully inform the Educational Profile Questionnaire deliverable that is required by October 30, 2025.
- Online Enrollment Projection – Completion of the same ongoing study guided by the Northern Essex Community College's and District's joint engagement with the University of Massachusetts Donahue Institute which shall be available in time to fully inform the MSBA's Online Enrollment Projection deliverable that is required by October 30, 2025.

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Whittier Regional Vocational Technical High School Eligibility Period Board Action Letter

The ability of the District to complete the preliminary requirements within the 270 days does not guarantee an invitation into the MSBA Capital Pipeline. Further, if the District cannot complete the preliminary requirements within the 270-day Eligibility Period, the MSBA will require the District to withdraw its SOI, and the District will have to re-file an SOI during the next open SOI filing period and/or when the District has the required financial and community support.

Upon completion of the preliminary requirements of the Eligibility Period and invitation to Feasibility Study, the District will be required to resolve any potential amendments to the Vocational Regional School District Agreement regarding any issues including, but not limited to, the level of participation from each member community and each member's apportionment of capital costs prior to the MSBA Board approving a recommendation for Preferred Schematic Design.

If the District has concerns about meeting any of the deadlines set forth on page five of this letter, please notify the MSBA in writing immediately. If you have questions or would like additional information regarding the Eligibility Period or any of the required documentation, please refer to our website and/or contact Allison Sullivan at the MSBA (Allison.Sullivan@MassSchoolBuildings.org).

I look forward to continuing to work with you throughout the MSBA's grant program process. We encourage you to share this letter with other District stakeholders. As always, feel free to contact me or my staff at (617) 720-4466 should you have any questions.

Sincerely,



Mary L. Pichetti
Executive Director

Cc: Legislative Delegation
The Honorable Kassandra Gove, Mayor, City of Amesbury
Daryle J. Lamonica, Chair, Georgetown Board of Selectmen
Orlando Pacheco, Georgetown Town Administrator
Kathleen Kastrinelis, Chair, Groveland Select Board
Rebecca Oldham, Groveland Town Administrator
The Honorable Melinda Barrett, Mayor, City of Haverhill
Linda D. Alexson, Chair, Ipswich Select Board
Stephen Crane, Ipswich Town Manager
Chris Manni, Chair, Merrimac Select Board
Stephanie Brensike, Merrimac Town Administrator
Alicia Greco, Chair, Newbury Select Board
Tracy Blais, Newbury Town Administrator
The Honorable Sean Reardon, Mayor, City of Newburyport
Christine A. Kneeland, Chair, Rowley Board of Selectmen

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Whittier Regional Vocational Technical High School Eligibility Period Board Action Letter

Deborah M. Eagan, Rowley Town Administrator

Michael Colburn, Chair, Salisbury Board of Selectmen

Neil Harrington, Salisbury Town Manager

Wendy Reed, Chair, West Newbury Select Board

Angus Jennings, West Newbury Town Manager

Scott W. Wood, Chair, Whittier Regional Vocational Technical High School Committee

Kara Kosmes, Business Manager, Whittier Regional Vocational Technical School District

File: 10.2 Letters (Region 3)

Eligibility Period Schedule of Deliverables¹

Whittier Regional Vocational Technical School District Whittier Regional Vocational Technical High School

MSBA Board of Director Meeting – December 13, 2024

Eligibility Period Commences – Friday, August 1, 2025		
MODULE ONE - Eligibility Period		
Deliverable	Days	Due Date and Status
Initial Compliance Certification	30	Tuesday, September 2, 2025 Required
School Building Committee	60	Tuesday, September 30, 2025 Required
Educational Profile Questionnaire	90	Thursday, October 30, 2025 Required
Online Enrollment Projection	90	Thursday, October 30, 2025 Required
Ch. 74 Vocational Technical Education Viability Documentation	90	Thursday, October 30, 2025 Required
Enrollment Meeting Held	180	Wednesday, January 28, 2026 Required
Maintenance and Capital Planning Information	180	Wednesday, January 28, 2026 Required
Local Vote Authorization	270	Tuesday, April 28, 2026 Required
Feasibility Study Agreement	270	Tuesday, April 28, 2026 Required
Eligibility Period Concludes – Tuesday, April 28, 2026		

¹If the District has concerns about meeting any of the following deadlines, please let the MSBA know by Friday, August 1, 2025. The MSBA will require districts that are unable to complete the preliminary requirements within the timeframes noted for each to withdraw its SOI and reapply when the district has the financial and community support required.

**Massachusetts School Building Authority
School District Educational Profile Questionnaire (the “Questionnaire”)**

Date _____

Name of School District (the “District”) _____

Name of Priority Statement of Interest School _____

Author(s) of the Educational Profile Questionnaire (Name, Title) _____

As part of the District’s invitation into the Eligibility Period, the MSBA is seeking the following information as a way to confirm what the District provided in its 2024 Statement of Interest and discussions during the Senior Study, and to further inform our understanding of the School District’s facilities, teaching methodology, and program offerings.

SECTION ONE: District-wide Facilities

A. Please confirm the following pre-populated MSBA 2016 School Survey information for all public schools in the District using a “Y” for accurate and “N” for not accurate. Additionally, please complete any non pre-populated information.

School Name	Grades originally intended to be served in the school facility	Grades currently served in the school facility	Year Founded	Last Add or Reno Year	Total GSF	Y/N
Whittier Regional Vocational High School	9-12	9-12	1973	N/A	362,000	

B. Using the space below, please describe how students progress from grades K to 12 (e.g. students from North Elementary School attend East Middle School, students from South Elementary School attend West Middle School, and students from both middle schools attend ABC High School). Additionally, please update any inaccurate School Survey data that was pre-populated.

[Type text here...]

SECTION TWO: Current Priority Statement of Interest School, Whittier Regional Vocational Technical High School

A. Please complete the chart below indicating the number of each room type currently in the Whittier Regional Vocational Technical High School. Please use the Comments column to further describe a program, if applicable.

<u>ROOM TYPE</u>	No. of Rooms (e.g. N/A, 1, 2, etc.)	Comments
<u>CORE ACADEMIC SPACES</u>		
<i>Pre-Kindergarten (indicate full/ half day in the Comments column)</i>		
<i>Kindergarten (indicate full/ half day in the Comments column)</i>		
<i>Grade 1</i>		
<i>Grade 2</i>		
<i>Grade 3</i>		
<i>Grade 4</i>		
<i>Grade 5</i>		
<i>Grade 6</i>		
<i>Grade 7</i>		
<i>Grade 8</i>		
<i>Math (Grades 9-12)</i>		
<i>Science/ General Classroom (Grades 9-12)</i>		
<i>Science Lab/ Demonstration (Grades 9-12)</i>		
<i>Social Studies (Grades 9-12)</i>		
<i>English (Grades 9-12)</i>		
<i>World Language (Grades 9-12)</i>		
<i>Other (indicate program in the Comments column)</i>		
<u>SPECIAL EDUCATION</u>		
<u>ART</u>		
<u>MUSIC</u>		
<i>Practice Rooms</i>		
<u>HEALTH & PHYSICAL EDUCATION</u>		
<i>Adaptive PE Spaces</i>		
<i>Gymnasium</i>		
<u>MEDIA CENTER</u>		
<u>DINING & FOOD SERVICE</u>		
<u>MEDICAL SUITE</u>		
<i>Nurses' Office</i>		
<u>ADMINISTRATION & GUIDANCE</u>		
<u>OUTDOOR LEARNING</u>		
<u>AUDITORIUM</u>		
<u>NATATORIUM</u>		
<u>DESE APPROVED CHPT 74 SPACES</u>		Indicate which programs

<u>ROOM TYPE</u>	No. of Rooms (e.g. N/A, 1, 2, etc.)	Comments
		are currently offered
<u>NON-CHPT 74 ENRICHMENT PROGRAM SPACES</u>		Indicate which programs are currently offered
<u>NON-SCHOOL DISTRICT SPACES</u>		e.g. Public Works
<u>OTHER</u> (indicate type of program in the Comments column)		e.g. project-based learning spaces, common area learning spaces

B. Describe how 1) core spaces, 2) specialty spaces, and 3) non-traditional spaces described above are *currently* used (e.g. multiple schools operating in a single building, the library also serves as Special Education pull out space, the cafeteria doubles as a gymnasium, etc.).

[Type text here...]

C. Using the space below, provide information about the Whittier Regional Vocational Technical High School *current* teaching methodology (e.g. technology integration, self-contained classroom, team teaching, project based, departmental, or cluster). Include class size policies and, if applicable, scheduling particulars.

[Type text here...]

SECTION THREE: Proposed Priority Statement of Interest School, Whittier Regional Vocational Technical High School

A. Please complete the chart below indicating the number of each room type proposed, if known at this time. The District should modify the included grades in the ‘Room Type’ column to reflect any grade configuration(s) the District is interested in studying during Feasibility Study, as already presented to the MSBA in the 2024 Statement of Interest and as discussed during the District’s Senior Study. In a case where the District is considering multiple grade configurations, the widest grade span should be included (i.e. if the District is interested in studying their current 1-4 configuration, a K-5 configuration, and a K-8 configuration, the ‘Room Type’ column should include all grades between Grade K and Grade 8).

<u>ROOM TYPE</u>	No. of Rooms (e.g. N/A, 1, 2, etc.)	Comments
<u>CORE ACADEMIC SPACES</u>		

<u>ROOM TYPE</u>	No. of Rooms (e.g. N/A, 1, 2, etc.)	Comments
<i>Pre-Kindergarten (indicate full/ half day in the Comments column)</i>		
<i>Kindergarten (indicate full/ half day in the Comments column)</i>		
<i>Grade 1</i>		
<i>Grade 2</i>		
<i>Grade 3</i>		
<i>Grade 4</i>		
<i>Grade 5</i>		
<i>Grade 6</i>		
<i>Grade 7</i>		
<i>Grade 8</i>		
<i>Math (Grades 9-12)</i>		
<i>Science Instructional Space (Grades 9-12)</i>		
<i>Social Studies (Grades 9-12)</i>		
<i>English (Grades 9-12)</i>		
<i>World Language (Grades 9-12)</i>		
<i>Other (indicate program in the Comments column)</i>		
<u>SPECIAL EDUCATION</u>		
<u>ART</u>		
<u>MUSIC</u>		
<i>Practice Rooms</i>		
<u>HEALTH & PHYSICAL EDUCATION</u>		
<i>Adaptive PE Spaces</i>		
<i>Gymnasium</i>		
<u>MEDIA CENTER</u>		
<u>DINING & FOOD SERVICE</u>		
<u>MEDICAL SUITE</u>		
<i>Nurses' Office</i>		
<u>ADMINISTRATION & GUIDANCE</u>		
<u>OUTDOOR LEARNING</u>		
<u>AUDITORIUM</u>		
<u>NATATORIUM</u>		
<u>DESE APPROVED CHPT 74 SPACES</u>		
<u>NON-CHPT 74 ENRICHMENT PROGRAM SPACES</u>		
<u>NON-SCHOOL DISTRICT SPACES</u>		e.g. Public Works
<u>OTHER</u> (indicate type of program in the Comments column)		e.g. project-based learning spaces, common area learning spaces

B. Describe how 1) core spaces, 2) specialty spaces, and 3) non-traditional spaces described above are *proposed* to be used, if known at this time. Additionally, if there are proposed changes,

indicate how they will impact space needs and what training to support teaching staff will/ may be provided.

[Type text here...]

C. Using the space below, provide information about the Whittier Regional Vocational Technical High School *proposed* teaching methodology, if known at this time (e.g. technology integration, self-contained classroom, team teaching, project based, departmental, or cluster). Include any changes to class size policies, if applicable.

[Type text here...]

SECTION FOUR: Community Engagement

A. Describe the community outreach that has occurred to this point, and any future plans and goals related to engaging the community on the Whittier Regional Vocational Technical High School project. If considering grade reconfiguration, consolidation of facilities, and/or a change to the current teaching methodology, describe the outreach and discussions that have occurred to this point and any future plans to engage the community on the proposed changes. Additionally, indicate whether the District has determined whether or not an override or debt exclusion might be required for full project funding.

[Type text here...]

SECTION FIVE: Attachments

A. Please attach to this completed Questionnaire any **Executive Reports or Conclusions** of reports or studies related to: Coordinated Program Review, Master Plan/ Facilities Plan (if not already on file), and NESDEC/NEASC reports (if not already on file). Below, list all documents attached (as applicable).

Documents attached:

[Type text here...]

Should you have any questions as you complete this document, please contact your Project Coordinator, Allison Sullivan, at:

Massachusetts School Building Authority
617-720-4466
Allison.Sullivan@massschoolbuildings.org

DRAFT

**Department of Elementary and Secondary Education
Massachusetts School Building Authority
Chapter 74 Vocational Technical Education Viability Documentation**

Date: _____

School District (the “District”): _____

Superintendent: _____

Author(s) of the Chapter 74 Viability Form (Name, Title): _____

This form and other information and evidence referenced herein must be submitted as a component of all Massachusetts School Building Authority (<https://massschoolbuildings.org/about>) projects that include plans to:

- Continue to offer existing Chapter 74 state-approved Vocational Technical Education (VTE) programs;
- Expand the size of, contract the size of, or close existing Chapter 74 state-approved Vocational Technical Education (VTE) programs; and/or,
- Add new Chapter 74 state-approved Vocational Technical Education (VTE) programs.

Completed forms and attachments should be returned to the MSBA Project Coordinator.

NOTE: The information provided by MSBA applicants does not eliminate the requirement to engage the MA Department of Elementary and Secondary Education’s Chapter 74 New Program Application process in its entirety **in the year prior** to the proposed program’s opening. However, submission of this information will allow DESE to provide MSBA with a “**viability**” letter that would result in a potential recommendation that the MSBA Board of Directors vote to authorize the district to proceed into schematic design phase of the building project.

A. Overview of Chapter 74 Programs

1. General Information. Complete the table below for all current and proposed Chapter 74 Programs to be considered for inclusion in the proposed project.

Chapter 74 Program Offerings	2023-2024 Enrollment	Proposed Capacity /Applicable School Year	Comment*
[Insert rows as needed]			
Total			

Commented [AS1]: Update for current October 1 numbers

* Indicate whether the program is an existing program, proposed to be expanded, a new program, a program to be scaled down, or program to be discontinued.

2. School Committee Support. Provide a copy of the school committee meeting minutes, which include language and outcome of the vote regarding the Chapter 74 Programs to be studied as part of the feasibility study for the proposed project.

B. If Expanding the Size of Existing Chapter 74 Programs

- 1. General Information.** Please provide the name of your district, and the existing Chapter 74 program(s) you are proposing to expand in conjunction with this MSBA project.
- 2. Student Demand.** Please provide evidence of increased student demand for the Chapter 74 programs you propose to expand. The best source of data for this would include recent waitlist trend data for both entrance to the school (which will provide evidence for the expansion of 9th grade exploratory) and in student selection of programs after completing exploratory.

C. If Adding New Chapter 74 Programs

- 1. General Information.** Please provide the name of your district, and the new Chapter 74 program(s) you are considering applying for in conjunction with this MSBA project.
- 2. Alignment with Regional Workforce Development Priorities and Critical Industries and Occupations.** The Governor's Office and DESE seek to ensure that Chapter 74 program approvals align with regional workforce needs. The Department encourages Chapter 74 program applications that:
 - Align with regional occupational priorities as outlined in [the state's MassHire regional workforce development Blueprints](#); and

- Demonstrate evidence of consultation and collaboration involving regional MassHire Boards (formerly Workforce Investment Boards); school districts, including regional vocation technical school districts and, where applicable, county agricultural school districts; postsecondary educational institutions; and other key regional stakeholders as appropriate.

Proposed programs that do not align with priorities and critical needs as outlined in a regional Blueprint may still be viable, if they are accompanied by an analysis of need that is grounded in labor market demand, student demand, and support from the stakeholders listed above.

<p>REGION 1: Berkshire - Includes Berkshire Workforce Area</p> <p>REGION 2: Pioneer Valley - Includes Franklin/Hampshire and Hampden Workforce Areas</p> <p>REGION 3: Central Massachusetts - Includes North Central and Central Massachusetts Workforce Areas</p> <p>REGION 4: Northeast - Includes Greater Lowell, Lower Merrimack and North Shore Workforce Areas</p> <p>REGION 5: Greater Boston - Includes Boston (Private Industry Council), Metro North, and Metro South/West (Partnerships for a Skilled Workforce) Workforce Areas</p> <p>REGION 6: Southeast - Includes South Shore, Brockton, Bristol, and New Bedford Workforce Areas</p> <p>REGION 7: Cape Cod and Islands - Includes Cape Cod and Islands Workforce Area</p>
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Does the Chapter 74 program (or programs) you are considering align with a priority industry sector and/or occupation for your region of the Commonwealth for the next 5 to 10 years?

- Yes, the program(s) we are considering align with a priority or critical **industry** within the region.
 - Yes, the program(s) we are considering align with a priority or critical **occupation** within the region.
 - Yes, the program(s) we are considering align with a priority or critical **industry and occupation** within the region
 - No, the program(s) we are considering do not align with regional priorities or critical needs.
- 3. Labor Market Demand.** If the proposed program does not align with regional priorities or critical industries and occupations outlined in Question 2 above, it is the obligation of the applicant to make a compelling case for the viability of the program with respect to labor market demand. If you were able to answer ‘Yes’ to any of the conditions described in Question 2 above, no further labor market demand information is required.
- 4. Student Demand.** Please provide preliminary evidence of student demand for the proposed new programs (this could include recent waitlist trend data, waitlist data for similar/proximate programs, student demand for the new program(s) statewide and regionally). This is particularly important for proposed new capital-intensive programs

such as those in the Agriculture and Natural Resources, Construction, or Transportation Clusters, or a program like Advanced Manufacturing.

Resources: Please refer to the [Guidelines for demonstrating student and labor market demand](#). Please also consider asking your local MassHire Board for assistance.

- 5. Consultation with Industry, MassHire Boards, and Postsecondary Partners.** New Chapter 74 programs under consideration must be planned in consultation with industry experts and postsecondary partners. The formal Chapter 74 application process requires the formation of Program Advisory Committee (see [Program Advisory Committee for VTE Form](#)). For the purposes of a MSBA project, preliminary consultation with your MassHire board, associated industries, and higher education representatives (where applicable) in your region is sufficient. Please provide evidence that this consultation has occurred and that such consultation included information about workforce and job development demands or job market trends and student demand.
- 6. Consultation with other potential providers of Chapter 74 programs in your region.** Please provide a description of any consultation that has already been conducted, along with consultation that is planned. See specific consultation expectations in the Consultation Appendix to guide your description.

D. Consultation Appendix. Please review and address all parts that apply to your situation.

1. For Districts that are Members of Regional Vocational Technical Schools

DESE requires that applicant school districts that are members of regional vocational technical school districts consult, and provide evidence of consultation, with the regional vocational technical school district.

This expectation applies regardless of whether the program under consideration duplicates one currently available within the regional vocational technical school district. Consultation between school districts considering new Chapter 74 programs and the regional vocational technical school districts to which they belong is intended to encourage cooperation in the provision of technical programming, the coordination of efforts, and strategic alignment with regional workforce needs.

- A. *Please specify the regional vocational technical school district of which the prospective applicant is a member.*

- B. *Does the program(s) you are proposing duplicate one currently offered at the regional vocational school district indicated above?*
 No
 Yes

- C. *Have you engaged in discussions with the regional vocational technical school district regarding your consideration of the program(s) indicated above with respect to your MSBA project?*
 No
 Yes, and I'm attaching additional documentation of these discussions

2. For Regional Vocational Technical Schools

DESE requires that regional vocational technical school districts consult, and provide evidence of consultation, with all member cities and towns. This expectation applies regardless of whether the program(s) under consideration duplicates ones currently available within any member cities and towns. Consultation between the regional vocational technical school districts and member cities and towns is intended to encourage cooperation in the provision of technical programming, the coordination of efforts, and strategic alignment with regional workforce needs.

- A. *What are the member cities and towns that comprise the regional vocational technical school district?*

- B. *Have you engaged in discussions with all cities and towns that are members of your regional vocational technical school district regarding your consideration of the program(s) indicated above in relation to an MSBA funding application?*
 No
 Yes, and I'm attaching additional documentation of these discussions

3. For Districts located within Bristol, Essex or Norfolk Counties:

NOTE: DESE requires that applicants consult, and provide evidence of consultation, when the Chapter 74 program(s) under consideration duplicates one already offered at Bristol County Agricultural High School, Essex North Shore Agricultural and Technical High School, or Norfolk County Agricultural High School in the same county. Consultation between school districts considering creation of Chapter 74 programs and the county agricultural school districts is intended to encourage cooperation in the provision of agricultural programming, the coordination of efforts, and strategic alignment with regional workforce needs.

A. *Is your school district located within Bristol, Essex or Norfolk County?*

- Yes, our school district is located within Bristol County.
- Yes, our school district is located within Essex County.
- Yes, our school district is located within Norfolk County.

B. *Are any program(s) you are proposing identical to a Chapter 74 program currently being offered at your Agricultural High School?*

- No
- Yes

C. *Have you engaged in discussions with your Agricultural High School regarding your consideration of the program(s) indicated above in relation to an MSBA funding application?*

- No, we have not discussed our consideration of the program(s) indicated above with our Agricultural High School.
- Yes, we have discussed our consideration of the program(s) indicated above with our Agricultural High School, and I'm attaching additional documentation of these discussions.

4. For all applicants: Duplicating Programs Offered at High Schools in Close Proximity

NOTE: DESE requires that applicants consult, and provide evidence of consultation, when the Chapter 74 program(s) under consideration duplicates one already offered in another school district at a school in close proximity. Consultation between school districts considering creation of Chapter 74 programs and school districts offering the identical program at a school in close proximity is intended to encourage cooperation in the provision of technical programming, the coordination of efforts, and strategic alignment with regional workforce needs. DESE suggests the following geographical boundaries to assist districts in determining "close proximity" as follows:

- For school districts in areas east of Route 495, any Chapter 74 programs within 5 miles of the proposed Chapter 74 program(s)

- For school districts west of 495, to the east border of Berkshire County, any Chapter 74 programs within 10 miles of the proposed Chapter 74 program(s)
- For school districts in Berkshire County, any Chapter 74 programs within 20 miles of the proposed Chapter 74 program(s)

A. *Are any of the programs you are proposing identical to a Chapter 74 program currently being offered in another school district in a school in close proximity?*

- No
 Yes

B. *What are the names of the school districts currently offering identical Chapter 74 programs at a school in close proximity?*

C. *Have you engaged in discussions with the school district(s) with schools in close proximity offering the same program regarding your consideration of the program indicated above in relation to an MSBA funding application?*

- No, we have not engaged in discussion with the school district(s) indicated above.
 Yes, and I'm attaching additional documentation of these discussions