

## GRADUATION APPLICATION

**INSTRUCTIONS:** Before you complete this application you should conduct your own graduation audit either by going to "My NECC" on the college website or seeing your academic advisor or the CPAC advising center. To graduate, you will need a **minimum cumulative grade point average of 2.0**, met the **Core Academic Skills requirements** (if applicable), completed exit loan counseling at [www.studentloans.gov](http://www.studentloans.gov) (if applicable) and must have **fulfilled your program requirements** as listed in the Academic Advising Handbook. If you think you will be eligible to graduate, complete the information below and submit this form to Enrollment Services, Welcome/Express Desk in Haverhill or Lawrence. In addition, be sure to attach any written program audit or course waivers that you may have received. Information about your cap and gown and the annual Commencement will be mailed to you during the month of April. If you are applying for more than one degree or certificate in a given semester, you must fill out a separate application for each degree or certificate that you are applying for. **Please print clearly and neatly.**

### PART I

Student ID #. \_\_\_\_\_ Telephone #. \_\_\_\_\_

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ M. I. \_\_\_\_\_

Street Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_ Zip: \_\_\_\_\_

What graduation period are you applying for?

**(Please Check)      May                      August                      December                      LPN**

Associate in Arts \_\_\_\_\_ Associate in Science \_\_\_\_\_ Certificate \_\_\_\_\_

Program you are applying for \_\_\_\_\_

List other colleges you have attended or are currently attending if transfer credits are to be used for your degree. \_\_\_\_\_

***Print your name exactly as you want it to appear on your diploma***

\_\_\_\_\_

Submit completed form to Enrollment Services, Welcome/Express Desk in Haverhill or Lawrence prior to the posted deadline date. This date will be posted on the current Academic Calendar each semester. The completed form can also be mailed to 100 Elliott Street, Haverhill, MA 01830; faxed to 978-556-3160; or emailed to registrar@necc.mass.edu.

### PART II      Office Use Only

Exit Interview Required: Yes \_\_\_\_\_ No \_\_\_\_\_

Program Code In Banner \_\_\_\_\_ Program Number In Banner \_\_\_\_\_

Seq.# \_\_\_\_\_ Registrar's Date \_\_\_\_\_ By: \_\_\_\_\_

A. \_\_\_ Eligible to graduate Final GPA \_\_\_\_\_ Honors: C \_\_\_ S \_\_\_ MT: Yes \_\_\_ No \_\_\_

B. Pending upon successful completion of courses work in progress:

\_\_\_\_\_

C. Not eligible to graduate. Reason: \_\_\_\_\_

\_\_\_\_\_

Code: AW \_\_\_ RJ \_\_\_ PN \_\_\_\_\_ Signature \_\_\_\_\_ Date: \_\_\_\_\_